



Neeraj Paper Marketing Ltd.

CIN : L74899DL1995PLC066194 GSTIN: 07AAACN0196P1Z3
Regd. Office : 218-222, Agarwal Prestige Mall, Plot No. 2 Community Center Along
Road No. 44, Pitampura, Delhi - 110034 Phone : (91-11) 47527700
Email : accounts@neerajpaper.com Website : www.neerajpaper.com

NOTICE

Notice is hereby given that the 30th Annual General Meeting of the Shareholders of the Company will be held on Monday, 29th September, 2025 at 11.30 A.M. through Video Conferencing /Other Audio Visual Means ("VC/OAVM") facility deemed to be conducted from Registered Office of Company at 218-222, Agarwal Prestige Mall, Near M2K Cinema, Pitampura, Delhi-110034 to transact the following businesses:

ORDINARY BUSINESS:

1. To consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2025 together with the Reports of Directors & Auditors thereon.
2. Reappointment of Mr. Amit Agarwal (DIN 01336763), who retires by rotation at this meeting and being eligible, offer himself for reappointment.

"Resolved That pursuant to the provision of section 152 of the companies Act, 2013 and other applicable provision if any, Mr. Amit Agarwal (DIN 01336763), who retires by rotation at this meeting and being eligible, offer himself for reappointment, be and is hereby re-appointed as Director of the company, whose period of office is liable to determination by retirement of directors by rotation."

SPECIAL BUSINESS:

3. **Appointment of M/s Anuradha Bhatia & Associates, Practicing Company Secretaries as Secretarial Auditor of the Company**

To consider and if thought fit, to pass the following Resolution, as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of section 204 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act"), read with the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and Regulation 24A and other applicable provisions, if any, of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), [including any statutory modification(s) or amendment(s) thereto or re-enactment(s) thereof, for the time being in force] and pursuant to the recommendations of the Audit Committee and Board of Directors of the Company, M/s. Anuradha Bhatia & Associates, Peer reviewed firm of Company Secretaries be and are hereby appointed as the Secretarial Auditor of the Company for first term of 5 (five) consecutive years commencing from the Financial Year 2025-26 till the Financial Year 2029-30, at a remuneration to be determined by the Board of Directors of the Company in addition to out of pocket expenses as may be incurred by them during the course of the secretarial audit.

FURTHER RESOLVED THAT the Board of Directors of the Company (including any Committee thereof), be authorized on behalf of the Company, including but not limited to determine role and responsibilities/ scope of work of the Secretarial Auditor, to negotiate, finalise, amend, sign, deliver and execute the terms of appointment, including any contract or document in this regard and to alter and vary the terms and conditions of remuneration arising out of increase in scope of work, amendments to the Act or Listing Regulations and such other requirements without being required to seek any further consent or approval of the Members of the Company and to do all such acts, deeds, matters and things as it may, in its absolute discretion deem necessary or desirable for the purpose of giving effect to this Resolution and with power to the Board to settle all questions, difficulties or doubts that may arise in respect of the implementation of this Resolution."

4. **Approval for Re appointment and remuneration of Mr. Deepak Goel (DIN 00200527) as Whole Time Director of the company**

To consider and if thought fit, to pass with or without modification(s), the following Resolution as a **Special Resolution:**

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“RESOLVED THAT pursuant to the provisions of Sections 196, 197, 203 read with Schedule V and all other applicable provisions of the Companies Act, 2013 and Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”) [including any statutory modification(s) or amendment(s) thereto or re-enactment(s) thereof for the time being in force] and pursuant to the recommendations of the Nomination and Remuneration Committee and the Board of Directors of the Company (the Board), approval of the shareholders of the Company be and is hereby accorded to the re-appointment of Shri Deepak Goel (DIN 00200527) as Whole Time Director of the Company, for a period of 3 (Three) years with effect from 09th August 2025, on the terms and conditions including remuneration as set out in the resolution.

RESOLVED FURTHER THAT re appointment of Shri Deepak Goel, shall not be subject to retirement by rotation during his tenure as Whole Time Director.

RESOLVED FURTHER THAT Mr. Deepak Goel shall be paid salary of Rs. 1,50,000/- (Rupees One Lac Fifty Thousand only) per month in the scale of maximum upto Rs. 5,00,000/- (Rupees Five Lacs Only) per month as may be determined by the Board of Directors of the company from time to time with in the overall ceiling prescribed under Schedule V of the Companies Act, 2013.

RESOLVED FURTHER THAT the said remuneration be paid/ extended to Mr. Deepak Goel, Whole Time Director even if it exceeds Five percent of the net profits of the Company in accordance with sections 197 and 198 of the Act, including any statutory modification(s) or re-enactment(s) thereof.

RESOLVED FURTHER THAT the said remuneration be paid/ extended to Mr. Deepak Goel, Whole Time Director as minimum remuneration in the event of there being loss or inadequacy of profits; provided that the remuneration shall be within the overall ceiling prescribed under Section II of Part II of Schedule V of the Companies Act, 2013.

RESOLVED FURTHER THAT the Board be and is hereby authorised to do all such acts, deeds, matters and things and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

5. Approval for Re appointment and remuneration of Mr. Parveen Kumar Goel (DIN 00014638) as Whole Time Director of the company

To consider and if thought fit, to pass with or without modification(s), the following Resolution as a **Special Resolution**:

“RESOLVED THAT pursuant to the provisions of Sections 196, 197, 203 read with Schedule V and all other applicable provisions of the Companies Act, 2013 and Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force, and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Listing Regulations”) [including any statutory modification(s) or amendment(s) thereto or re-enactment(s) thereof for the time being in force] and pursuant to the recommendations of the Nomination and Remuneration Committee and the Board of Directors of the Company (the Board), approval of Shareholders of the Company be and is hereby accorded to the re-appointment of Shri Parveen Kumar Goel (DIN 00014638) as Whole Time Director of the Company, for a period of 3 (Three) years with effect from 09th August 2025, on the terms and conditions including remuneration as set out in the resolution.

RESOLVED FURTHER THAT re appointment of Shri Parveen Kumar Goel, shall be subject to retirement by rotation during his tenure as Whole Time Director.

RESOLVED FURTHER THAT Mr. Parveen Kumar Goel shall be paid salary of Rs. 150,000/- (Rupees One Lac Fifty Thousand only) per month in scale of maximum upto Rs. 5,00,000/- (Rupees Five Lacs Only) per month as may be determined by the Board of Directors of the company from time to time with in the overall ceiling prescribed under Schedule V of the Companies Act, 2013.

RESOLVED FURTHER THAT the said remuneration be paid/ extended to Mr. Deepak Goel, Whole Time Director even if it exceeds Five percent of the net profits of the Company in accordance with sections 197 and 198 of the Act, including any statutory modification(s) or

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re-enactment(s) thereof.

RESOLVED FURTHER THAT the said remuneration be paid/ extended to Mr. Parveen Kumar Goel, Whole Time Director as minimum remuneration in the event of there being loss or inadequacy of profits; provided that the remuneration shall be within the overall ceiling prescribed under Section II of Part II of Schedule V of the Companies Act, 2013.

RESOLVED FURTHER THAT the Board be and is hereby authorised to do all such acts, deeds, matters and things and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

By the order of the Board
For NEERAJ PAPER MARKETING LIMITED

Sd/-
Deepa Kumari
(Company Secretary)
Membership No. A69194

DATED: 08th August 2025
PLACE: DELHI

Registered Office:
218-222, Agarwal Prestige Mall,
Plot No. 2 Community Center
Along Road No. 44, Pitampura, Delhi - 110034
CIN: L74899DL1995PLC066194
Phone : (91-11) 47527700
E-mail: cs@neerajpaper.com
Website: www.neerajpaper.com

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IMPORTANT NOTES:

1. As you are aware, in view of the situation arising due to COVID-19 global pandemic, the general meetings of the companies can be conducted as per the guidelines issued by the Ministry of Corporate Affairs (MCA) vide Circular No. 14/2020 dated April 8, 2020, Circular No.17/2020 dated April 13, 2020 and Circular No. 20/2020 dated May 05, 2020 and MCA General Circular No. 09/2023 dated 25th September, 2023 and MCA General circular no. 09/2024 dated 19th September 2024 ("MCA Circulars"). The forthcoming AGM will thus be held through video conferencing (VC) or other audio visual means (OAVM). Hence, Members can attend and participate in the ensuing AGM through VC/OAVM.
2. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and MCA Circulars dated April 08, 2020, April 13, 2020, May 05, 2020, September 25, 2023 and September 19, 2024, the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote e-voting as well as the e-voting system on the date of the AGM will be provided by CDSL.
3. The Members can join the AGM in the VC/OAVM mode 30 minutes before and 15 minutes after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available to at least 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.
5. Pursuant to the provisions of the Act, a Member entitled to attend and vote at the AGM is entitled to appoint a Proxy to attend and vote on his/her behalf and the Proxy need not be a Member of the Company. Since this AGM is being held through VC/OAVM, pursuant to the applicable MCA Circulars read with Securities and Exchange Board of India ("SEBI") Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated 03th October, 2024 physical attendance of Members has been dispensed with. Further, SEBI vide its Notification dated 12th December, 2024, amended SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, ('Listing Regulations'), whereby the requirement to send proxy forms shall not be applicable to general meetings held only through electronic mode. Accordingly, the facility for appointment of Proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice. However, in pursuance of Section 112 and Section 113 of the Companies Act, 2013, representatives of the members such as the President of India or the Governor of a State or body corporate can attend the AGM through VC/OAVM and cast their votes through e-voting.
6. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at <https://www.neerajpaper.com/>. The Notice can also be accessed from the website of the Stock Exchange i.e. BSE at www.bseindia.in. The AGM Notice is also disseminated on the website of CDSL (agency for providing the Remote e-Voting facility and e-voting system during the AGM) i.e. www.evotingindia.com.
7. The AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No. 14/2020 dated April 8, 2020 and MCA Circular No. 17/2020 dated April 13, 2020 and MCA Circular No. 20/2020 dated May 05, 2020 and MCA General Circular No. 09/2023 dated 25th September, 2023 and MCA General circular no. 09/2024 dated 19th September 2024.
8. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company.
9. Details under Listing Regulations and Revised Secretarial Standards - 2 on General Meetings, in respect of the Directors seeking appointment/re-appointment at the Annual General Meeting, forms integral part of the notice. The Directors have furnished the requisite declarations for their appointment/re-appointment.

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10. In accordance with, the General circular 10/2022 dated 28th December, 2022 and General Circular No.11/2022 dated 28th December, 2022 and General Circular No. 09/2023 dated 25th September, 2023 and MCA General circular no. 09/2024 dated 19th September 2024 issued by MCA along with other circular issued by SEBI, owing to the difficulties involved in dispatching of physical copies of the financial statements (including Report of Board of Directors, Auditor's report or other documents required to be attached therewith), such statements including the Notice of AGM are being sent in electronic mode to Members whose e-mail address is registered with the Company or the Depository Participant(s).
11. SEBI has of PAN, KYC details and nomination by holders of physical securities and linking PAN with Aadhaar vide its Circular No.7 of 2022 and dated 30th March, 2022. Shareholders are requested to submit their PAN, KYC and nomination details to the Company's registrar. We urge members to support our commitment to mandated the submission environmental protection by choosing to receive the Company's communication through email. Members holding shares in demat mode, who have not registered their email addresses are requested to register their email addresses with their respective DP, and members holding shares in physical mode are requested to update their email addresses with the Company's RTA, **BEETAL Financial & Computer Services Pvt Ltd. at Beetalfinancial.com**. Members may follow the process detailed below for registration of email id and KYC details.

| Type of holder | Process to be followed | |
|----------------|--|----------------------------|
| Physical | For availing the following investor services, send a written request in the prescribed forms to the RTA of the Company, Beetal Financial & Computer Services Private Limited either by email to beetalfinancial.com or by post to BEETAL HOUSE, 3rd Floor, 99, Madangir, Behind LSC, New Delhi - 110062 Ph. 011-29961281-283 , 26051061, 26051064 Fax 011-29961284 | |
| | Form for availing investor services to register PAN, email address, bank details and other KYC details or changes / update thereof for securities held in physical mode | Form ISR-1 |
| | Update of signature of securities holder | Form ISR-2 |
| | For nomination as provided in the Rules 19 (1) of Companies (Share capital and debenture) Rules, 2014 | Form SH-13 |
| | Declaration to opt out | Form ISR-3 |
| | Cancellation of nomination by the holder(s) (along with ISR-3) / Change of Nominee | Form SH-14 |
| | Form for requesting issue of Duplicate Certificate and other service requests for shares /debentures/ bonds, etc., held in physical form | ISR 4 |
| | The forms for updating the above details are available at www.neerajpaper.com and http://www.beetalfinancial.com/downloadf.aspx | |
| Demat | Please contact your DP and register your email address and bank account details in your demat account, as per the process advised by your DP. | |

12. Pursuant to SEBI circular no. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/97 dated 02nd July, 2025, SEBI has decided to open a special window only for re-lodgement of transfer deeds, which were lodged prior to the deadline of April 01, 2019 and rejected/returned/not attended to due to deficiency in the documents/process/or otherwise, for a period of six months from July 07, 2025 till January 06, 2026.
13. Members holding shares in physical mode and who have not updated their KYC details like email addresses, PAN and nomination

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details with the Company are requested to update their email addresses by writing to the Company at cs@neerajpaper.com or with RTA of Company along with the copy of the signed Form ISR-1, ISR-2 and SH-13 or other forms as applicable available on company and RTA website i.e. <https://www.neerajpaper.com/kyc-updation>, and <http://www.beetalfinancial.com/downloadf.aspx>. Members holding shares in dematerialized mode are requested to register / update their email addresses with the relevant Depository Participants.

14. The Register of Members and Share Transfer Registers will remain closed from 23.09.2025 to 29.09.2025 (Both days inclusive).
15. Beetal Financial and Computer Services Limited is the Registrar and Share Transfer Agent of the company for both physical and electronic form of shareholdings. All communications relating to shares should be directly addressed to:
Beetal Financial & Computer Services Ltd.
Beetal House, 3rd Floor, 99, Madangir
Near Dada Harsukhdas Mandir
New Delhi-110 062
16. All documents referred to in the accompanying Notice shall be available for inspection through electronic mode on the request of the shareholder sent on cs@neerajpaper.com.
17. Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of Companies Act, 2013 and Register of Contracts or arrangements in which directors are interested maintained under Section 189 of the Companies Act, 2013 will be available for inspection by the members during the Annual General Meeting on login at CDSL e-voting system.
18. The Explanatory Statement with respect to Item No. 3, 4 & 5 as required under section 102 of the Act is annexed hereto. Further, additional information with respect to Item No. 2 is also annexed hereto.
19. The Ministry of Company Affairs has taken a "Green Initiative in Corporate Governance" by allowing paperless compliance by Companies through electronic mode. We propose to send future communication, in electronic mode to the e-mail address provided by you. So, Shareholders whose e – mail address is not registered with us are requested to please get your email address registered with us, so that your Company can contribute to the safety of environment.

THE INTRUCTIONS OF SHAREHOLDERS FOR E-VOTING AND JOINING VIRTUAL MEETINGS ARE AS UNDER:

- Step 1 : Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.
- Step 2 : Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.
- i. The voting period begins on 26th September 2025 at 10:00 am and ends on 28th September 2025 at 05:00 pm. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date 22nd September 2025 of (Record Date) may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
 - ii. Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
 - iii. Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

- Step 1 : Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

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- iv. In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to above said SEBI Circular, Login method for e-Voting and joining virtual meetings for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:

| Type of shareholders | Login Method |
|--|--|
| Individual Shareholders holding securities in Demat mode with CDSL | <ol style="list-style-type: none"> 1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or visit www.cdslindia.com and click on Login icon and select New System Myeasi. 2) After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the e-voting is in progress as per the information provided by company. On clicking the e-voting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers i.e. CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the e-Voting service providers' website directly. 3) If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration. 4) Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on www.cdslindia.com home page or click on https://evoting.cdslindia.com/Evoting/EvotingLogin The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the e-voting is in progress and also able to directly access the system of all e-Voting Service Providers. |
| Individual Shareholders holding securities in demat mode with NSDL | <ol style="list-style-type: none"> 1) If you are already registered for NSDL IDeAS facility, please visit the e-Services website of NSDL. Open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the “Beneficial Owner” icon under “Login” which is available under 'IDeAS' section. A new screen will open. You will have to enter your User ID and Password. After successful authentication, you will be able to see e-Voting services. Click on “Access to e-Voting” under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name and you will be re-directed to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. 2) If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Select “ Register Online for IDe AS “ Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp 3) Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting |

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| Individual Shareholders (holding securities in demat mode) login through their Depository Participants | You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. After successful login, you will be able to see e-voting option. Once you click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. |
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Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

| Login type | Helpdesk details |
|--|--|
| Individual Shareholders holding securities in Demat mode with CDSL | Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cDSLindia.com or contact at toll free no. 1800 22 55 33 |
| Individual Shareholders holding securities in Demat mode with NSDL | Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at : 022 - 4886 7000 and 022 - 2499 7000 |

Step 2 : Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

- (v) Login method for Remote e-Voting for Physical shareholders and shareholders other than individual holding in Demat form.
- 1) The shareholders should log on to the e-voting website www.evotingindia.com.
 - 2) Click on "Shareholders" module.
 - 3) Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
 - 4) Next enter the Image Verification as displayed and Click on Login.
 - 5) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
 - 6) If you are a first-time user follow the steps given below:

| | For Physical shareholders and other than individual shareholders holding shares in Demat. |
|--|--|
| PAN | Enter your 10digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> • Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA. |
| Dividend Bank Details OR Date of Birth (DOB) | Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none"> • If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field. |

- vi. After entering these details appropriately, click on "SUBMIT" tab.
- vii. Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- viii. For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- ix. Click on the EVSN for the relevant <Company Name> on which you choose to vote.
- x. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xi. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- xii. After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- xiii. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- xiv. You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- xv. If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- xvi. There is also an optional provision to upload BR/POA if any uploaded, which will be made available to scrutinizer for verification.
- xvii. **Additional Facility for Non – Individual Shareholders and Custodians –For Remote Voting only.**
 - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login will be mapped automatically & can be delink in case of any wrong mapping.
 - It is Mandatory that, a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
 - Alternatively Non Individual shareholders are required mandatorily to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; cs@neerajpaper.com , if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE AGM THROUGH VC/OAVM & E-VOTING DURING MEETING ARE AS UNDER:

- a) The procedure for attending meeting & e-Voting on the day of the AGM is same as the instructions mentioned above for e-voting.
- b) The link for VC/OAVM to attend meeting will be available where the EVSN of Company will be displayed after successful login as per the instructions mentioned above for e-voting.
- c) Shareholders who have voted through Remote e-Voting will be eligible to attend the meeting. However, they will not be eligible to vote at the AGM.
- d) Shareholders are encouraged to join the Meeting through Laptops / IPads for better experience.
- e) Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.

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- f) Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- g) Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance atleast 10 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at cs@neerajpaper.com. The shareholders who do not wish to speak during the AGM but have queries may send their queries in advance 10 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at cs@neerajpaper.com. These queries will be replied to by the company suitably by email.
- h) Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.
- i) Only those shareholders, who are present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
- j) If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders may be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.

PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL/MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/DEPOSITORIES

1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to Company/RTA email id.
2. For Demat shareholders -, please update your email id & mobile no. with your respective Depository Participant (DP)
3. For Individual Demat shareholders – Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding attending AGM & e-Voting from the CDSL e-Voting System, you can write an email to helpdesk.evoting@cdslindia.com or contact at toll free no. 1800 22 55 33.

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Sr. Manager, (CDSL,) Central Depository Services (India) Limited, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call toll free no. 1800 22 55 33.

20. Mrs. Shailly Goel, Practicing Company secretary has been appointed as the Scrutinizer to scrutinize the remote e-voting process and casting vote through the e-voting system during the meeting in a fair and transparent manner.
21. The Scrutinizer shall, immediately after the conclusion of the voting at the general meeting, first download the votes cast at the AGM and there after unblock the votes cast through remote e-Voting and shall make a consolidated scrutinizer's report of the total votes cast in favour or against, invalid votes, if any, and whether the resolution has been carried or not, and such Report shall then be sent to the Chairman or a person authorized by him, within 48 (forty eight) hours from the conclusion of AGM, who shall then countersign and declare the result of the voting forthwith.
22. The Results shall be declared after receiving the Consolidated Scrutinizer's Report from the Scrutinizer. The result declared shall be placed on the Company's website www.neerajpaper.com and on the website of CDSL and communicated to the Stock Exchanges.

By the order of the Board
For NEERAJ PAPER MARKETING LIMITED

Sd/-
Deepa Kumari
(Company Secretary)
Membership No. A69194

DATED: 08th August 2025
PLACE: DELHI

Registered Office:
218-222, Agarwal Prestige Mall,
Plot No. 2 Community Center
Along Road No. 44, Pitampura, Delhi – 110034
CIN: L74899DL1995PLC066194
Phone : (91-11) 47527700
E-mail: cs@neerajpaper.com
Website: www.neerajpaper.com

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Additional Information with respect to Item No. 2

Proposal:

Mr. Amit Agarwal (01336763), the Director of the Company, is liable to retire by rotation and being eligible, has offered himself for re-appointment. Mr. Amit Agarwal was first appointed on the Board on 09th March 1995 as a Director of the Company. Brief resume of Mr. Amit Agarwal, age, qualifications, nature of his expertise in specific functional areas, disclosure of relationships between directors inter-se, names of listed entities and other companies in which he holds directorships and memberships of Board Committees, shareholding in the Company, the number of Meetings of the Board attended during the year, along with disclosure pertaining to his resignation from listed entities in the past three years, as stipulated under Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India are stated herein.

Details of Director

| Sr. No. | Name of Directors | Amit Agarwal |
|---------|---|--|
| 1 | Director Identification Number (DIN) | 01336763 |
| 2 | Date of Birth (AGE) | 02.07.1973 (52 Years) |
| 3 | Permanent Account Number (PAN) | ACCPA1463F |
| 4 | Date of Initial Appointment on the Board | 09/03/1995 |
| 5 | Proposed Remuneration | NIL |
| 6 | Terms and Conditions for Re appointment | He is Non- Executive Director whose term is liable to retire by rotation. |
| 7 | Experience in specific functional area | 26 Yrs |
| 8 | Expertise in specific functional area | Shri Amit Agarwal, is well experienced person. He has good marketing skill. He is actively engaged in the marketing business of the company since a long time. |
| 9 | No. of equity shares held in the Company | NIL |
| 10 | Qualification | Graduate |
| 11 | No. of Board meeting attended during the year | 6 Board meetings (Details of Board meetings are provided in CGR) |
| 12 | Last Drawn Remuneration | NIL |
| 13 | List of other Directorships | 1. SHAKUMBHRI PULP AND PAPER MILLS LIMITED. 2. BINDAL PULP AND PAPERS PRIVATE LIMITED 3. BINDAL ROLLING MILLS LIMITED 4. BRINA GOPAL TRADERS PVT.LTD. 5. BINDAL INDUSTRIES LIMITED |
| 14 | Listed Entity from which the director has resigned in past 3 years | NIL |
| 15 | Membership/Chairman of Committees of the other Companies* | NIL |
| 16 | Relationships with other Directors, Manager and other Key Managerial Personnel of the company if any, inter se | NA |

* Membership/ Chairman of Committees of other companies does not include Committee membership / Chairmanship of Neeraj Paper Marketing Limited.

EXPLANATORY STATEMENT IN RESPECT OF THE SPECIAL BUSINESS PURSUANT TO THE SECTION 102 OF THE COMPANIES ACT, 2013
ITEM NO. 3

As per section 204 of the Companies Act, 2013 ("the Act") read with the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014, every listed company is required to annex with its Board's Report, a secretarial audit report, issued by a Practising Company Secretary. Further, Regulation 24A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), requires every listed entity to undertake secretarial audit by a secretarial auditor who shall be a peer reviewed company secretary and shall annex a secretarial audit report with the annual report of the listed entity.

Under the Listing Regulations, every listed entity shall on the basis of recommendation of the Board of Directors appoint / re-appoint an individual as a secretarial auditor for not more than one term of five consecutive years or a secretarial audit firm as secretarial auditor for not more than two terms of five consecutive years, subject to shareholders' approval at the Annual General Meeting.

Further, the secretarial auditor should not have incurred any of the disqualifications as specified by the Securities and Exchange Board of India ("SEBI"). Basis the recommendation of the Audit Committee, the Board of Directors of the Company at its Meeting held on 08th August, 2025, has approved the appointment of M/s. Anuradha Bhatia & Associates. ("the Firm") a peer reviewed Company Secretaries in practice (ICSI, as Secretarial Auditor of the Company to hold the office for first term of 5 (five) consecutive years commencing from the Financial Year 2025-26 till the Financial Year 2029-30, subject to approval of the Members of the Company at this Annual General Meeting.

Profile:

M/s. Anuradha Bhatia & Associates is a well-known firm of Practising Company Secretaries and based in Delhi. Renowned for its commitment to quality and precision, the Firm has been Peer Reviewed ensuring the highest standards in professional practices.

M/s. Anuradha Bhatia & Associates has focused on providing comprehensive professional services in corporate law, SEBI regulations, FEMA compliance, and allied fields, delivering strategic solutions to ensure regulatory adherence and operational efficiency. The Firm provides its services to various prominent companies.

Eligibility:

M/s. Anuradha Bhatia & Associates has confirmed that it is not disqualified and is eligible to be appointed as Secretarial Auditor of the Company under the Act, Listing Regulations and Circular(s) issued by SEBI in this regard and have given their consent for their appointment as Secretarial Auditor of the Company.

Term of Appointment:

M/s. Anuradha Bhatia & Associates is proposed to be appointed as Secretarial Auditor of the Company to hold the office for first term of 5 (five) consecutive years commencing from the Financial Year 2025-26 till the Financial Year 2029-30, subject to approval of the Members of the Company at this Annual General Meeting.

Remuneration:

The proposed remuneration payable to the Secretarial Auditor to conduct the Secretarial Audit for the Financial Year 2025-26 shall be Rs. 40,000 (Rupees forty thousand Only) in addition to out of pocket expenses and subject to taxes as applicable. The remuneration proposed to be paid to the Secretarial Auditor for the Financial Year 2026-27 till the Financial Year 2029-30 will be determined by the Board of Directors of the Company, basis the recommendation of the Audit Committee and in consultation with the Secretarial Auditor, which will be commensurate with the scope of work and other requirements, as mutually agreed. The Company may also obtain the Annual Secretarial Compliance Report and such other certifications as may be mandatory or permitted to be sought from Secretarial Auditor under the applicable laws and engage with them on the other services which are not prohibited by SEBI or any other authority.

Basis of Recommendation:

The Audit Committee and the Board of Directors has recommended the appointment of M/s Anuradha Bhatia & Associates as Secretarial Auditor of the Company to the Members of the Company for their approval. The recommendation is based on various factors like fulfilment of eligibility criteria, capability, knowledge, expertise, industry experience, audit methodology, time and efforts required to be put in by them.

None of the Directors / Key Managerial Personnel of the Company / their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item no. 3 of the Notice except to the extent of their shareholding, if any, in the Company.

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NEERAJ PAPER MARKETING LIMITED

The Board recommends the Ordinary Resolution set out at Item No.3 of the Notice for approval of the Members.

ITEM NO. 4

Mr. Deepak Goel is the Director of the Company and holding the position of director since incorporation in the company. He is holding the position of Whole time director of the company since 2008. He is having extensive experience in area of Finance, Accounts, general management and operational aspects of the Company. Considering his contribution to the growth of the company, the Board of Directors in their meeting held on 08th August 2025, on the recommendation of the Nomination & Remuneration Committee, recommend the re-appointment of Mr. Deepak Goel as Whole Time Director of the Company, for a period of 3 (Three) years with effect from 09th August 2025, on the terms and conditions including remuneration as set out in the resolution within the overall limits laid down under Schedule V of the Companies Act, 2013.

As required under the Act, further particulars pertaining to the Company and the appointee are set out hereinafter.

I General Information

(a) Nature of Industry

At present the company is engaged in sale of paper on commission basis and in trading business of paper and Steel. The company is dealing in trading business of different types of paper such as Kraft Paper, Duplex Board, Poster Paper, writing printing paper etc.

(b) Date or expected date of commencement of commercial production

The company commenced business on 13.04.1995.

(c) In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus.

Not applicable

(d) Financial performance based on the given indicators.

Past performance of last two years are given below:

| | 31.03.2025 | 31.03.2024 |
|--|-------------------|-------------------|
| Net Sale/Income from Operations | 19686.63 | 15839.03 |
| Other Income | 3.86 | 4.74 |
| Total Expenditure | 19359.89 | 15485.19 |
| Profit before Finance Charges & Depreciation | 330.6 | 358.58 |
| Finance Charges | 254.62 | 242.83 |
| Depreciation & Amortization | 32.99 | 36.17 |
| Profit Before Tax after exceptional items | 43.00 | 79.59 |
| Provision for Tax | 18.33 | 22.57 |
| Profit After Tax | 24.66 | 57.02 |
| Paid-Up Share Capital | 1100 | 1100 |
| Reserve & Surplus | 1675.87 | 1658.09 |

(f) Foreign Investments or collaborators if any:

Not Applicable

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II Information about the appointees

Mr. Deepak Goel

(a) Nature of Expertise

Mr. Deepak Goel has good marketing as well as administrative skill. He is actively engaged in the running of existing business of the company since a long time. He has extensive experience in area of Finance, Accounts, general management and operational aspects.

(b) Past Remuneration

The remuneration drawn by Mr. Deepak Goel as the Whole Time Director of the Company during the financial year ended 31st March, 2025, is Rs. 18,00,000/-.

(c) Recognition or awards

None

(d) Job profile and his suitability:

Subject to the superintendence, control and direction of the Board, Mr. Deepak Goel will manage and superintend the business affairs and properties of the Company and do all such lawful acts and things in relation to such management and superintendence as he shall think fit and reasonable.

(e) Remuneration proposed

Mr. Deepak Goel shall be paid salary of Rs. 1,50,000/- (Rupees One Lac Fifty Thousand only) per month in the scale of maximum upto Rs. 5,00,000/- (Rupees Five Lacs Only) per month as may be determined by the Board of Directors of the company from time to time with in the overall ceiling prescribed under Schedule V of the Companies Act, 2013.

(f) Comparative Remuneration profile with respect to industry, size of the Company, profile of the position and person (in case of expatriates the relevant details would be w.r.t. the country of Origin.)

The remuneration structure of Mr. Deepak Goel is not higher than what is drawn by his peers in comparable Companies.

(g) Pecuniary relationship directly or indirectly with the Company, or relationship with the managerial personnel, if any;

Mr. Deepak Goel is a Promoter and Whole time director of the company. Other than this, he does not have any pecuniary relationship with the company except drawing remuneration from company as whole time director. He is not related to any other director or key managerial personnel.

(h) Other Listed Entities in which he holds directorship and membership in Committees of Board

None

(i) Rationale behind appointment

The recommendation is based on various factors like fulfilment of eligibility criteria, capability, knowledge, expertise, industry experience, time and efforts put in by them towards growth of the company.

III. Other Information:

(i) Reason of Loss or inadequate profit

Since the Company is engaged in trading of paper and paper products and due to market variations, the profits of the company are not adequate to pay the remuneration to the Directors as per standards.

(ii) Steps taken or proposed to be taken for improvement

The company is very confident to continue to achieve sustained good performance and adequate profits in the years ahead and continuously trying to increase productivity by capturing new markets.

(iii) Expected increase in productivity and profits in measurable terms

The Company has been able to achieve significant increase in productivity in its business, as evidenced by significant growth in all its products trading. Based upon the expected growth in the paper business, the Company is confident of reporting positive results going forward.

Productivity and profits of the Company are expected to increase by 10% in the coming years.

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Disclosures

(a) The remuneration package of Mr. Deepak Goel has already been mentioned in the resolution. Except the monthly remuneration, there is no fixed component and performance linked incentives and stock option granted to him.

(b) The necessary disclosures as required under the Act have been made in the Report of the Board of Directors on Corporate Governance.

The Board considers that having regard to the significant contribution of Mr. Deepak Goel towards remarkable growth of operational activities of the Company during his current tenure, the appointment of Mr. Deepak Goel as Whole Time Director of the Company for a further period of three years is fully justified. As such the Board recommends the Special Resolution set out in item 4 of the Notice convening the meeting for the approval of the Shareholders.

Except the appointee, no other Director/Key Managerial personnel nor any relative of Director or Key Managerial Personnel have any concern or interest in the said resolution.

Details as required under Regulation 36(2) of the Listing Regulations and Secretarial Standard - 2 are stated hereunder:

| Sr. No. | Name of Directors | Deepak Goel |
|---------|---|--|
| 1 | Director Identification Number (DIN) | 00200527 |
| 2 | Date of Birth (AGE) | 28.06.1963 (62 Years) |
| 3 | Permanent Account Number (PAN) | AATPG8581B |
| 4 | Date of Initial Appointment on the Board | 09/03/1995 |
| 5 | Proposed Remuneration | Mr. Deepak Goel shall be paid salary of Rs. 1,50,000/- (Rupees One Lac Fifty Thousand only) per month in the scale of maximum upto Rs. 5,00,000/- (Rupees Five Lacs Only) per month as may be determined by the Board of Directors of the company from time to time with in the overall ceiling prescribed under Schedule V of the Companies Act, 2013 |
| 6 | Terms and Conditions for Re appointment | He is Whole Time Director not Director whose term is not liable to retire by rotation. |
| 7 | Experience in specific functional area | 33 Yrs |
| 8 | Expertise in specific functional area | Shri Deepak Goel, is well experienced person. He has extensive experience in area of Finance, Accounts, General Management and Operational Aspects |
| 9 | No. of equity shares held in the Company | 11000 |
| 10 | Qualification | Graduate |
| 11 | No. of Board meeting attended during the year | 6 Board meetings (Details of Board meetings are provided in CGR) |
| 12 | Last Drawn Remuneration | Mr. Deepak Goel drawn remuneration of Rs. 18,00,000 annually in year 2024-25. |
| 13 | List of other Directorships | NIL |
| 14 | Listed Entity from which the director has resigned in past 3 years | NIL |
| 15 | Membership/Chairman of Committees of the other Companies* | NIL |
| 16 | Relationships with other Directors, Manager and other Key Managerial Personnel of the company if any, inter se | NA |

ITEMNO. 5

Mr. Parveen Kumar Goel is the Director of the Company and holding the position of director since incorporation in the company. He is holding the position of Whole time director of the company since 2008. He is having extensive experience in area of Marketing business of the Company. Considering his contribution to the growth of the company, the Board of Directors in their meeting held on 08th August 2025, on the recommendation of the Nomination & Remuneration Committee, recommend the re-appointment of Mr. Parveen Kumar Goel as Whole Time Director of the Company, for a period of 3 (Three) years with effect from 09th August 2025, on the terms and conditions including remuneration as set out in the resolution within the overall limits laid down under Schedule V of the Companies Act, 2013.

As required under the Act, further particulars pertaining to the Company and the appointee are set out hereinafter.

I General Information

(a) Nature of Industry

At present the company is engaged in sale of paper on commission basis and in trading business of paper and Steel. The company is dealing in trading business of different types of paper such as Kraft Paper, Duplex Board, Poster Paper, writing printing paper etc.

(b) Date or expected date of commencement of commercial production

The company commenced business on 13.04.1995

(c) In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus.

Not applicable

(d) Financial performance based on the given indicators.

Past performance of last two years are given below:

| | 31.03.2025 | 31.03.2024 |
|--|-------------------|-------------------|
| | (INR in Lacs) | |
| Net Sale/Income from Operations | 19686.63 | 15839.03 |
| Other Income | 3.86 | 4.74 |
| Total Expenditure | 19359.89 | 15485.19 |
| Profit before Finance Charges & Depreciation | 330.6 | 358.58 |
| Finance Charges | 254.62 | 242.83 |
| Depreciation & Amortization | 32.99 | 36.17 |
| Profit Before Tax after exceptional items | 43.00 | 79.59 |
| Provision for Tax | 18.33 | 22.57 |
| Profit After Tax | 24.66 | 57.02 |
| Paid-Up Share Capital | 1100 | 1100 |
| Reserve & Surplus | 1675.87 | 1658.09 |

(f) Foreign Investments or collaborators if any:

Not Applicable

II Information about the appointees

Mr. Parveen Kumar Goel

(a) Nature of Expertise

Mr. Parveen Kumar Goel has good marketing as well as administrative skill. He is actively engaged in the in the marketing business of the company since a long time. He is running of this business efficiently since a long time. He has good experience in the field of marketing business.

(b) Past Remuneration

The remuneration drawn by Mr. Parveen Kumar Goel as the Whole Time Director of the Company during the financial year ended 31st March, 2025, is Rs. 18,00,000/-.

(c) Recognition or awards

None

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(d) Job profile and his suitability:

Subject to the superintendence, control and direction of the Board, Mr. Parveen Kumar Goel will manage and superintend the business affairs and properties of the Company and do all such lawful acts and things in relation to such management and superintendence as he shall think fit and reasonable.

(e) Remuneration proposed

Mr. Parveen Kumar Goel shall be paid salary of Rs. 1,50,000/- (Rupees One Lac Fifty Thousand only) per month in the scale of maximum upto Rs. 5,00,000/- (Rupees Five Lacs Only) per month as may be determined by the Board of Directors of the company from time to time with in the overall ceiling prescribed under Schedule V of the Companies Act, 2013.

(f) Comparative Remuneration profile with respect to industry, size of the Company, profile of the position and person (in case of expatriates the relevant details would be w.r.t. the country of Origin.)

The remuneration structure of Mr. Parveen Kumar Goel is not higher than what is drawn by his peers in comparable Companies.

(g) Pecuniary relationship directly or indirectly with the Company, or relationship with the managerial personnel, if any;

Mr. Parveen Kumar Goel is a Promoter and Whole time director of the company. Other than this, he does not have any pecuniary relationship with the company except drawing remuneration from company as whole time director. He is not related to any other director except Mr. Vipin kumar Goel, Chief Financial Officer of the Company.

(h) Other Listed Entities in which he holds directorship and membership in Committees of Board

None

(i) Rationale behind appointment

The recommendation is based on various factors like fulfilment of eligibility criteria, capability, knowledge, expertise, industry experience, time and efforts put in by them towards growth of the company

III. Other Information:

(i) Reason of Loss or inadequate profit

Since the Company is engaged in trading of paper and paper products and due to market variations, the profits of the company are not adequate to pay the remuneration to the Directors as per standards.

(ii) Steps taken or proposed to be taken for improvement

The company is very confident to continue to achieve a sustained good performance and adequate profits in the years ahead and continuously trying to increase productivity by capturing new markets.

(iii) Expected increase in productivity and profits in measurable terms

The Company has been able to achieve significant increase in productivity in its business, as evidenced by significant growth in all its products trading. Based upon the expected growth in the paper business, the Company is confident of reporting positive results going forward. Productivity and profits of the Company are expected to increase by 10% in the coming years.

Disclosures

- a) The remuneration package of Mr. Parveen Kumar Goel has already been mentioned in the resolution. Except the monthly remuneration, there is no fixed component and performance linked incentives and stock option granted to him.
- b) The necessary disclosures as required under the Act have been made in the Report of the Board of Directors on Corporate Governance.

The Board considers that having regard to the significant contribution of Mr. Parveen Kumar Goel towards remarkable growth of operational activities of the Company during his current tenure, the appointment of Mr. Parveen Kumar Goel as Whole Time Director of the Company for a further period of three years is fully justified. As such the Board recommends the Special Resolution set out in item 5 of the Notice convening the meeting for the approval of the Shareholders.

Except the appointee, no other Director/Key Managerial personnel nor any relative of Director or Key Managerial Personnel have any concern or interest in the said resolution.

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NEERAJ PAPER MARKETING LIMITED

Details as required under Regulation 36(2) of the Listing Regulations and Secretarial Standard - 2 are stated hereunder:

| Sr. No. | Name of Directors | Parveen Kumar Goel |
|---------|--|---|
| 1 | Director Identification Number (DIN) | 00014638 |
| 2 | Date of Birth (AGE) | 02.07.1963 (62 Years) |
| 3 | Permanent Account Number (PAN) | AEPPG5274B |
| 4 | Date of Initial Appointment on the Board | 09/03/1995 |
| 5 | Proposed Remuneration | Mr. Parveen Kumar Goel shall be paid salary of Rs. 1,50,000/- (Rupees One Lac Fifty Thousand only) per month in the scale of maximum upto Rs. 5,00,000/- (Rupees Five Lacs Only) per month as may be determined by the Board of Directors of the company from time to time with in the overall ceiling prescribed under Schedule V of the Companies Act, 2013 |
| 6 | Terms and Conditions for Re appointment | He is Whole Time Director not Director whose term is liable to retire by rotation. However, rotation as director shall not effect his tenure as Whole Time Director, if reappointed |
| 7 | Experience in specific functional area | 32 Yrs |
| 8 | Expertise in specific functional area | Shri Parveen Kumar Goel, is well experienced person. He has good marketing skill. He is actively engaged in the marketing business of the company since a long time. |
| 9 | No. of equity shares held in the Company | 1,17,000 |
| 10 | Qualification | Graduate |
| 11 | No. of Board meeting attended during the year | 6 Board meetings (Details of Board meetings are provided in CGR) |
| 12 | Last Drawn Remuneration | Mr. Parveen Kumar Goel drawn remuneration of Rs. 18,00,000 annually in the year 2024-25. |
| 13 | List of other Directorships | NIL |
| 14 | Listed Entity from which the director has resigned in past 3 years | NIL |
| 15 | Membership/Chairman of Committees of the other Companies* | NIL |
| 16 | Relationships with other Directors, Manager and other Key Managerial Personnel of the company if any, inter se | NA |

By the order of the Board
For NEERAJ PAPER MARKETING LIMITED

Sd/-
Deepa Kumari
(Company Secretary)
Membership No. A69194

DATED: 08th August 2025

PLACE: DELHI

Registered Office:
218-222, Agarwal Prestige Mall,
Plot No. 2 Community Center
Along Road No. 44, Pitampura, Delhi - 110034
CIN: L74899DL1995PLC066194
Phone : (91-11) 47527700
E-mail: cs@neerajpaper.com
Website: www.neerajpaper.com

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